

DEPARTMENT OF FOOD AND DRUG SERVICES

The Department of Food and Drug Services was established in 1993 following the excision of National Agency for Food and Drug Administration and Control (NAFDAC) from the then Food and Drug Administration and Control (FDAC) department.

VISION

A department that is resolutely committed to, and focal in, promoting access to safe and wholesome food and medicines and other health products for effective health care delivery in Nigeria

MISSION

To promote the health of all Nigerians through the formulation of national policies, development of guidelines and strategies and initiation of legislation aimed at ensuring that food, drugs, cosmetics, medical devices and packaged water available in Nigeria are safe and efficacious and by ensuring provision of ethical pharmaceutical services in the public and private sectors of our health care delivery system nationwide.

MANDATE:

- i. To promote the health of all Nigerians through the formulation of national policies, development of guidelines and strategies and initiation of legislation aimed at ensuring that food, medicines & other health commodities, chemicals, cosmetics, medical devices and drinking water available in Nigeria are safe and efficacious and by ensuring provision of ethical pharmaceutical services in the public and private sectors of our health care delivery system nationwide.
- ii. Liaison between the Federal Ministry of Health, its Agencies/Parastatals and other bodies on issues affecting food, drugs, chemicals, cosmetics, medical devices and other health commodities.
- iii. Training of Intern Pharmacists and other Scientists

AGENCIES/PARASTATALS UNDER FDS

- Pharmacists Council of Nigeria (PCN);
- National Institute for Pharmaceutical Research & Development (NIPRD);
- National Agency for Food and Drug Administration & Control (NAFDAC);
- Institute of Chartered Chemists of Nigeria (ICCON);
- Institute of Public Analysts of Nigeria (IPAN).

STRUCTURE OF DIVISIONS/PROGRAMMES

- I. Food, Chemical and Water Safety Division
 - Food Safety and Quality Programme (FSQP)
 - Chemical Safety Management Programme (CSMP)
 - Water Safety Management Programme (WSMP)
 - Cosmetics Safety Management Programme (CSMP)

- II. Pharmaceutical Services Division (PSD)
 - Hospital Pharmacy
 - Narcotics & Drug Abuse Branch
 - National Drug Policy/Essential Medicine List (NDP/EML) Programme
 - National Drug & Poison Information Centre (NDPIC)

- III. Drug Vaccine Development Division (DVD)
 - Federal Pharmaceutical Manufacturing Laboratory (FEPMAL)
 - Federal Medical Warehouses (Federal Central Medical Stores, Oshodi, Lagos Federal Medical Warehouse, Oshodi, Lagos (PPP) ,and Abuja Premier Medical Warehouse (PPP)
 - Federal Central Medical Stores (FCMS)
 - Warehouse and Distribution Coordinating unit

- IV. Office of the Director, Food and Drug Services
 - National Product Supply Chain Management Programme &NBSP; [NPSCMP]
 - Monitoring, Evaluation and Information/Special Duties Unit (PMEI/SD)
 - Coordinating /Liaison unit between Agencies/Parastatals under the department.

I. FOOD, CHEMICAL, WATER AND COSMETICS DIVISION

A. FOOD SAFETY QUALITY PROGRAMME

Mandate

To ensure that food, food products and food related products consumed in the country is safe and of high quality that guarantees the health of every citizens.

Function

- i. Development of policies, guidelines e.t.c on Food Safety, Food Quality, Food Additives, Food Fortification, Street Food Vending/Vendors etc.

- ii. Development of Food Safety and Food Quality Structures to improve the safety and quality of food and food products produced and consumed within the country.
- iii. Ensuring that food and food products consumed in the country are safe and of high quality that guarantees the good health of every citizen.
- iv. Engaging and monitoring the activities of NGOs on Food Safety and Quality.
- v. Responsible for representing the country and Ministry at the meetings of Codex Alimentarius Commission (CAC) and National Codex Committee (NCC) and their Committees.
- vi. Supporting in investigation of food borne disease outbreaks.
- vii. Development and Maintenance of High-Risk Foods profile data bank.
- viii. Intervention & mitigation of risks associated with foodborne diseases & food quality cases.
- ix. Monitoring and capacity building of Laboratory Technicians, Medical Record Officers, Medical Officers, Statisticians, etc in sentinel sites across the nation on Food Borne Disease data collection and collation.
- x. Auditing/Monitoring and Evaluation of the activities of Agencies under the Ministry on Food Safety and Food Quality issues across the country.
- xi. Sensitization and promotion of awareness on Food Safety practices and Food Quality Control.
- xii. Providing Health-Sector Desk for Food Biosafety, Biotechnology, Food Adulteration & Defence etc.
- xiii. Provide Health Sector Desk for World Trade Organization (WTO) and Sanitary and Phyto-Sanitary (SPS) issues.
- xiv. Serve as liaison between the Ministry and MDA stakeholders at all tiers of Government on Food Safety and Quality.
- xv. Serve as liaison between the Ministry and private sector stakeholders - such as Small and Medium Enterprises (SMEs), food establishments and food industries – on Food Safety and Quality.

B. CHEMICALS MANAGEMENT PROGRAMME

Mandate

Advancement of sound management of Chemicals throughout their life cycle for sustainable development in Nigeria, to minimize adverse effects to Human Health and Environment.

Functions

- i. Co-establish and oversee, with Federal Ministry of Environment, the administration of the National Policy on Chemicals Management in collaboration with other relevant national stakeholders.

- ii. Establish and oversee the administration of the National Guideline on Establishment of Poison Information, Control and Management Centres nationwide – Mandate of FMOH, from the SAICM International Agreement.
- iii. Sustain the Collaboration with MDAs and Development Partners on Chemicals Management projects in Nigeria.
- iv. Integrate Chemicals Management International Agreements and activities into existing Health Programmes in FMOH.
- v. Conduct Sensitization Programmes to prevent the use and abuse of Chemical and Biological Weapons in Nigeria.
- vi. Conduct Sensitization Programmes to prevent Chemical Hazards in Mineral Producing States in Nigeria.
- vii. Conduct Sensitization Programmes on the effect of hazardous Chemicals and Poisonous substances in Oil & Gas Producing States.
- viii. Conduct Public Awareness activities on the use of Mercury-Free Devices in the Health Sector to reduce Mercury emissions and Poisoning in the country.
- ix. Create awareness on Nano Technologies and its applications globally.
- x. Tracking the status of all Health Programmes and Projects on Chemical Management
- xi. Development and warehousing database on Chemicals Management issues in collaboration with FMOH Programmes and Health Sector Agencies.
- xii. Development of Public health strategy in ASGM sector in conformity to Minamata Convention
- xiii. Robust Nationwide inventory of Mercury devices in the health sector.
- xiv. Conduct health implications of hazardous chemicals in products nationwide, to prevent citizens from using products that contain hazardous chemicals.
- xv. Research of Health implication and benefits of 5G Telecommunication Network.
- xvi. Development of policies, legislations, regulations and guidelines on biosafety and biosecurity for the health sector.
- xvii. Development of guidelines, regulations and protocols on use and disposal of biological agents in health institutions such as hospitals and laboratories to control risk.
- xviii. Development of guidelines and protocols to protect healthcare workers and patients from possible biological, chemical and physical risk in health facilities.
- xix. Biosafety and biosecurity risk management and control.
- xx. Conduct Monitoring and Evaluation
- xxi. Development of Information, Education and Communication (IEC) materials, i.e. fliers, posters, radio/TV jingles, etc., for public enlightenment and awareness creation campaign on Biosecurity and Biosafety through rallies, symposia, print and electronic media.

- xxii. Collaborate with other relevant departments and programmes within the FMOH in executing its mandates for effective service delivery on Biosecurity & Biosafety issues.
- xxiii. Collaboration with National and International Partners and relevant Stakeholders in Biosafety and Biosecurity sector.
- xxiv. Management of all data on biosecurity and biosafety as it relates to human health.
- xxv. Management of dangerous pathogens and toxins list of human health importance in the country.
- xxvi. Establishing relationship with the academia in the development and certification of scientific advancement relating to biosecurity and biosafe within the Healthcare delivery.
- xxvii. Provision of Health Sector desk for co-ordination of international meetings and convention on biosecurity and biosafety in healthcare system delivery.

C. WATER SAFETY MANAGEMENT PROGRAMME

Mandate

The Water Safety Management Programme (WSMP) is charged with the responsibility of developing and implementing Policies, Standards, Programmes and Projects that ensure the quality and safety of drinking water, in order to reduce the incidences of water borne diseases associated with the consumption of unwholesome drinking water in the country.

Functions

- i. Development and implementation the Nigerian Standards for Drinking Water Quality (NSDWQ: NIS.554:2007) through Monitoring and Surveillance, Sensitization and Enlightenment campaigns and other related activities to ensure compliance.
- ii. Development of Guidelines for implementation of the Nigerian Standard for Drinking Water Quality.
- iii. Development of National Framework for Drinking Water Quality Monitoring & Surveillance Strategies/Procedures.
- iv. Collaboration with National and International Partners and relevant stakeholders in the water and health sector(WHO, UNICEF, FMWR, FMEnv, NGOs etc.) to implement national and international Programmes, Conventions, Declarations etc. as they relate to Water quality, Sanitation and Hygiene e.g. SDG 6 and other related Goals and Targets.
- v. Promote Household Water Treatment and Safe Storage (**HWTS**) practices, Water Safety Planning (**WSP**) principles and other Research and Innovation products that enhance overall quality and safety of drinking water.

- vi. Water Safety awareness and public enlightenment through development and dissemination of Information, Education and Communication (IEC) materials, i.e. fliers, posters, radio/TV jingles, rallies, symposia, etc.
- vii. Collaboration with other relevant departments and programmes in the FMOH in executing health sector mandates in Water, Sanitation and Hygiene (WASH) activities.
- viii. Data management and onward distribution of information to the National Health Management Information System, National Bureau of Statistic and other Stakeholders in Health and Water sectors.
- ix. Programme Monitoring and Evaluation.

D. COSMETICS SAFETY MANAGEMENT PROGRAMME (CSMP)

Functions

- i. Development of policies & guidelines on Cosmetics management.
- ii. Public Enlightenment on the proper use handling, storage, labelling and disposal of Cosmetics.
- iii. Inter-agency collaboration on Cosmetics Management with NAFDAC, ICCON, IPAN,
- iv. Training of Cosmetologist on the danger of banned chemicals in cosmetics.
- v. Survey of cosmetics markets and industry to check the presence of banned chemicals in cosmetics.
- vi. Establishment of cosmetics library and cosmetic data bank.
- vii. Public enlightenment, advocacy & enlightenment on safe use of cosmetics.

II PHARMACEUTICAL SERVICES DIVISION

Mandate

To formulate policies, develop strategies and implement programs and activities to improve rational use and access to safe, efficacious, good quality and affordable pharmaceutical products as well as promote the provision of adequate pharmaceutical services.

STRUCTURE OF THE DIVISION

- Hospital Pharmacy
- Narcotics & Drug Abuse Branch
- National Drug Policy/Essential Medicines List (NDP/EML) Programme
- National Drug & Poison Information Centre (NDPIC)

A. HOSPITAL PHARMACY (HP)

Mandate

Promoting clinical pharmacy program in Federal Health Institutions (FHI)

Functions

- Development, implementation and monitoring of protocols for the sustainable supply and availability of medicines and other health commodities in all public health facilities nationwide, with Drug Revolving Fund (DRF) as a focal point
- Development and implementation of Standard Operating Procedures for effective pharmaceutical care delivery services.
- Provision of pharmaceutical manpower needs of Federal Staff Hospitals and Clinics.
- Promotion of clinical pharmacy practice programmes in all secondary and tertiary health care facilities in the country.
- Effective implementation of pharmaceutical care delivery services in all public health facilities.
- Development and monitoring of the National Medicines Pricing Policy (NMPP)
- Conducting of drug utilization surveys and monitoring of Drug and Therapeutics Committee (DTC) nationwide.
- Ensuring proper training of intern pharmacists

- Resolving of complaints bordering on welfare, stagnation, inadequate staffing, and improper remuneration of pharmacists in all FHIs.
- Ensuring proper institutionalization of the Drug Revolving Fund (DRF) scheme in FHIs.

- Ensuring all FHIs establish well equipped Drug Information Centres with functional internet access and up to date reference materials

- Encouraging capacity building of pharmacists in FHIs

- Encouraging FHIs to establish laboratories for compounding essential medicines and undergoing Quality Control tests for medicines.

- Encouraging computerization of all of the operations in the pharmacy departments of the FHIs

B. NARCOTICS AND DRUG ABUSE BRANCH

Mandate

The Narcotics and Drug Abuse Branch of the Pharmaceutical Services Division was established principally to formulate policies and implement strategies to improve access to

Controlled Medicines (Narcotics, Psychotropic substances and Precursor chemicals) for medical and scientific purposes while preventing diversion to illicit use.

Functions

- Facilitate periodic review of narcotic medicines for enlistment in the Essential Medicine List;
- Quantify annual national requirements of narcotic medicines to be procured by the Ministry using periodic reports and other relevant information;
- Facilitate the processes for the procurement of narcotic medicines for use by all the public and private health facilities in the country;
- Coordinate the distribution and redistribution of narcotic medicines across the 6-Zonal Narcotic Stores (ZNSs) and the Federal Central Medical Stores (FCMSs);
- Facilitate issuance of import permit/permit to clear by NAFDAC for the supply of narcotic medicines;
- Collaborate with the National Universities Commission (NUC) to ensure institutionalization and regular review of the Curriculum for Rational Use and Access to Controlled Medicines;
- Collaborate with relevant health regulatory bodies to promote access and ensure rational prescribing, dispensing and use of controlled medicines in healthcare settings;
- Collate and analyze narcotic medicines' consumption and distribution data from all public and private health facilities;
- Collaborate with NAFDAC to monitor utilization of narcotic medicines in all public and private health facilities in the country and prevent diversion of the medicines to illicit use;
- Convene and implement outcomes of meetings of the TWG on Access & Control of Controlled Medicines;
- Implement the Access to Controlled Medicines' Pillar of the National Drug Control Master Plan (NDCMP);
- Collaborate with MDAs, CSOs and partners to implement strategies and activities on drug use prevention;
- Represent FMOH on Inter-Ministerial Committee on Drug Control (IMC), ECOWAS and African Union;
- Focal Point for drug control activities of FMOH including the UNODC's supported activities.

C NATIONAL DRUG FORMULARY/ESSENTIAL MEDICINE LIST (NDF/EML) PROGRAMME

Mandate

The NDF/EML Programme is saddled with the responsibility of developing and reviewing the Nigeria Essential Medicine List (NEML), Nigeria Essential Medicine List for Children (NEMLC), Nigeria National Drug Formulary (NPDF) and National Drug Formulary (NDF).

Functions

- Development and periodic review of the National Drug Policy (NDP).
- Periodic review of National Drug Formulary (NDF), Essential Medicines List (EML), National Standard Treatment Guidelines (NSTG), Primary Health Care- EML and Patent and Proprietary Medicines List (PPML) and Veterinary Medicines List (VML)
- Development and review of the National Pharmacovigilance Policy in collaboration with NAFDAC
- Provision of secretariat for the NDF/EDL Review Committee
- Development of implementation plan for the documents
- Dissemination of the documents
- Monitoring and evaluation of implementation of the policy documents

D. NATIONAL DRUG AND POISON INFORMATION CENTER (NDPIC)

Mandate

The NDPIC is charged with the responsibility of providing unbiased scientifically validated information on various aspects of medicines and poisons, to healthcare professionals and the general public, at the national level.

Functions

- Provision of clear and definitive information on essential medicines thereby promoting their rational use
- Keeping up to date pharmacological and therapeutic literature and dissemination of relevant information to healthcare providers and the general public
- Publishing and dissemination of quarterly bulletins on current pharmaceutical activities
- Improvement of quality of pharmaceutical care delivery services nationwide
- Provision of required technical support to health facilities nationwide towards the establishment of their Drug and Poison Information Centres (DPIC)
- Effectively networking all DPICs nationwide

- Provision of other services such as maintaining records of all locally manufactured and imported medicines, publishing and maintaining of price register for medicines, collation of data of all pharmaceutical activities in the country, maintaining of biographic data of all pharmacists etc.

III DRUG AND VACCINE DEVELOPMENT DIVISION

Mandate

To promote the research and development, production, storage and effective management of essential medicines, vaccines and medical supplies to satisfy the local needs of the country and to earn foreign exchange through the, development of local resources for Active Pharmaceutical Ingredients (API) and excipients as well as encourage local manufacturing for exports.

Functions

- i. Development and review of general policies relating to the development and management of drugs, medicines and vaccines.
- ii. Promotion of the development of drugs, medicines and vaccines
- iii. Development of ethics for biomedical research in drugs, medicines and vaccines
- iv. Production and distribution of medicines and vaccines.
- v. Development of public private partnership strategies for production, warehousing and distribution of drugs, medicines and vaccines.
- vi. Development of Guidelines for the production, procurement of medicines, vaccines and medical supplies.

- vii. Responsible for providing Technical Assistance to all other health programmes on logistics and health supply management and States Essential Drug programmes.

- viii. Supervision of the activities of the federal and Zonal warehouses across the Federation to ensure proper warehousing of Essential medicines and other health products donated or procured by FMOH, National programmes and partners

- ix. Coordination and oversight on all health programmes (NMEP, , NTBL, NASCAP, NBTP)

- x. Capacity building for staff on production, management and storage of Medicines and Vaccine to ensure competence in Good Manufacturing Practice (GMP) and Good Distribution Practice (GDP).

- i. Promotion, monitoring and evaluation of Research and Development of medicines and vaccines.
- ii. Monitoring the implementation of the Nigerian National Traceability Strategy.
- iii. Participation in the Substandard and Falsified Medical Products (SF) meetings (a mechanism of W.H.O).

S/N	NAME OF UNIT	FUNCTIONS
1	Federal Pharmaceutical Manufacturing Laboratory	<p>(a) 1.Manufacture of essential medicines for both private and public health facilities in Nigeria thereby contributing to increase in local production of essential medicines in the country.</p> <p>(b) 2.Conduct quality control to ensure medicines manufactured in the unit are effective, safe and of good quality.</p> <p>(c) Research in Pharmaceutical technology formulations to increase the number of essential medicines manufactured in the unit in future if needed resources are made available.</p> <p>(d) Research in Pharmaceutical technology formulations to increase the number of essential medicines manufactured in the unit in future if needed resources are made available.</p> <p>(e)Develop and implement Standard Operating Procedures in line with current Good Manufacturing Practices.</p>
2	Lagos and Abuja Central Medical Warehouses (PPP)	Distribution of medicines, Vaccines and Medical supplies to the zonal

		warehouses and other health facilities.
3	Federal Central Medical Stores	Procuring, warehousing, management and supply of good quality pharmaceutical products through the establishment of quality management systems.

IV. OFFICE OF THE DIRECTOR FOOD AND DRUG SERVICES

Mandate:

Ensure the effective and efficient coordination of the mandate and functions of the Department.

A. NATIONAL PRODUCT SUPPLY CHAIN MANAGEMENT PROGRAM (NPSCMP)

Mandate

To ensure effective management, coordination and supervision of the supply chain of pharmaceuticals and other healthcare products across all levels in Nigeria, the National Products Supply Chain Management Programme (NPSCMP) shall harmonize supply chain of all healthcare programmes in Nigeria. This will be effected by coordinating and facilitating supply chain events with relevant ministries, departments and agencies at the federal level and the Directorates of Pharmaceutical Services (DPS) / Logistics Management Coordinating Units (LMCU) of all states. (Nigeria supply chain policy, 2016)¹

Functions

- i. Coordinate and lead all PSM activities of all health Programs, donors, implementing Partners at various levels for institutional capacities.
- ii. Develop Supply chain policies, guidelines and Standard Operating Procedures (SOPs) at Federal and State level that ensures the coordination of Procurement and Supply Chain Management (PSM) in the country.
- iii. Monitor the implementation of all SOPs, guidelines and policies developed at the National, state and LGA levels by Health Programs and their donors/ supporting partners.
- iv. Implement an integrated inventory management system in the country.

- v. **Maintaining a National Logistic database on pharmaceutical and other Health care products in the country in collaboration with all health programs.**
- vi. **Ensure that Pharmaceutical procurement activities within the FMOH are in line with the National Drug policy and in accordance to good procurement practice while minimizing stock outs, expiries and forms of wastages.**
- vii. **Strengthen and maintain the National storage and distribution systems across all health programs and Essential medicines in the Country.**
- viii. **Strategically locate, set up and coordinate ideal storage hubs/warehouses around the country**
- ix. **Engage in strategic planning exercise to ensure that the supply chain is able to respond to the needs of the health programs**
- x. **Liaise with all health programs in selection, quantification, procurement and distribution of pharmaceuticals and other health care products.**
- xi. **Coordinate/harmonize the supply planning process of health programs with the FMOH Procurement department and donors based on availability of funds, forecasted needs and in-country pipeline status.**
- xii. **Coordinate and oversee all PSM activities of public health programmes and governance.**
- xiii. **Develop a robust and all-inclusive last mile distribution network of medicines and other health products to all health facilities in the country**
- xiv. **Monitor supply and distribution plans of all health programs and ensure compliance**
- xv. **Oversee activities that center on management of expiries, destruction and transfer of pharmaceuticals and other healthcare products within all warehouses in the country.**
- xvi. **Strengthen cross level collaboration and linkages between the Federal, State and Local Government Area (LGAs) on health care products logistics and supply chain management**

- xvii. Establish and strengthen Logistics Management Coordination Units (LMCU) at State/LGA level and deploy Logistics Management Information System (LMIS).
- xviii. Receive PSM reports, provide feedback and analysis to FMOH, donors, partners, e.t.c
- xix. Collaborate with NAFDAC to conduct pipeline QA/QC of medicines and other health commodities nationwide.
- xx. Organize regular meetings with donor agencies/stakeholders involved in financing supply chain activities in order to define:
 - o Area of priority
 - o Area of support
 - o Nature of support
- xxi. Carryout resource mobilization in collaboration with health programs as necessary
- xxii. Strengthen human capacity development at all levels for public health sector commodities management in Nigeria.
- xxiii. Ensure continuous performance improvement in supply chain management reforms in line with global best practices
- xxiv. Monitor and Evaluate (PSM) activities in the Ministry, disease programs and GON Agencies

B. PLANNING, MONITORING, EVALUATION AND INFORMATION/ SPECIAL DUTIES (PMEI/SD) UNIT

Mandate

To ensure the effective and efficient planning, coordination, monitoring and evaluation of the activities of the Department with reliable data that will adequately inform decision making, maintains and sustains information flow within the department, and attends to all staff matters and special duties.

Functions

- i. Serves as the department's planning cell.

- ii. Liaises with all Divisions and programmes to Monitor and evaluate the implementation of activities/ projects of the department and collate, analyze and interpret data
- iii. Serves as the data hub of the department
- iv. Coordinate, collate and develop the department's budget, Annual Operational Plan (AOP), work plan, procurement plan, annual report and score card.
- v. Serves as the department's liaison office with other departments in the Ministry.
- vi. Assists in the day to day administration of the department.
- vii. Maintains and updates department's database, staff nominal roll and deployment.
- viii. Serves as secretariat to departmental meetings (e.g Top Management Committee (TMC) and general staff meetings.)
- ix. Liaises with the Department of Special Projects as the department's representative.
- x. Coordinate the department's staff welfare and capacity building.
- xi. Carry out any other special duty / ad hoc assignment that may be assigned by the Head of the Department.

C. COORDINATING / LIAISON UNIT BETWEEN AGENCIES/ PARASTATALS UNDER THE DEPARTMENT.

Mandate:

Ensure the agencies and parastatals under the department effectively and efficiently performs their functions in line with their mandates and enabling Acts; and also aligns with the Ministry policies, projects and programmes for a good health care delivery system in the country.

Function

Coordinate the activities of NAFDAC, PCN, NIPRD, IPAN, ICCON,